



Summary of Capability

● Company systems:

- Established Recruitment Management System with auditable and exacting procedures.
- Video interviewing facility/conference room.
- Screening and vetting of personnel to BS 7858.
- Psychometric evaluation.
- Pre-deployment medicals.
- ISO 9001 accredited processes.

● Company infrastructure:

- Company established since 2003.
- Balanced team of Consultancy, Operations, Recruitment, Human Resources, Administration, Finance and Project Management.
- Permanent office with a full time Recruitment Consultant Team.
- 24/7 support to Clients and deployed personnel through our 'Crisis Link' system.

● Culture and delivery:

- Proven track record on major projects.
- 'Open book' working and accounting with Clients.
- Transparent and cost-effective working.
- Considerable emphasis on welfare as we believe this enhances personnel loyalty and retention.
- Operational effectiveness and flexibility to reduce costs and impacts of 'churn.'
- We absorb full responsibility for contractors and direct employees alike.
- We facilitate financial and career advice for our candidates many of whom are service leavers; encouraging mutual long-term contact.



Minimal Risk Consultancy

**Consultancy
Project Management
Recruitment**

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Consultancy

Minimal Risk offers Security Risk Consultancy for one off tasks or longer term projects.

“A safe and secure working environment is fundamental to business and organisational success and we seek to protect our Clients’ personnel, physical assets, information and reputation from harm.”

Most organisations need to mitigate risk and plan how best to protect assets, employees and reputation. To generate timely and cost-effective measures we will work with you to develop an integrated and practical approach. We provide impartial advice and aim to integrate all elements of the security operation; to make full and best use of all available resources.

In doing this we seek to support your organisations’ business requirements; balanced against the specific threats, vulnerabilities, and consequent risks, that you or your business face. Consultancy tasks undertaken include:

- Strategic organisational reviews.
- Detailed site and system audits.
- Business continuity support.
- Crime prevention advice.
- Crisis management planning.
- Risk assessment and review.
- Blast mitigation and counter terrorism.
- Technical surveillance counter measures.
- Travel advice, pre-entry threat analysis and geo-political analysis.
- Tendering and procurement support.
- Intelligence operations and threat assessments.
- Counter-surveillance.
- Specialist security guarding and asset protection.
- Executive protection and personal security.

Project Management

Minimal Risk is familiar with working in challenging, hostile and fragile environments often in developing countries.

Project Management combines our Consultancy and Recruitment experience to provide a complete service in a wide variety of scenarios.

Our approach to business follows clear and direct guidelines:

- Focus on the Client’s business needs and culture.
- Deliver ‘best value’ to the Client.
- Ensure auditable ISO 9001 quality standards are maintained and documented.
- Clear and regular communication is paramount in generating success and understanding.
- Accuracy, consistency and attention to detail.
- Socially responsible and ethical in all our dealings with stakeholders.

We pride ourselves on accurate, and collaborative, analysis of your requirements; before providing a complete Project Management service. We ensure that we build, group and task each team based upon the needs of our Clients.

Full time Managers and Consultants are available to provide and coordinate all aspects of project delivery including manpower, logistics, health and safety, administration and the full range of practical support to facilitate business requirements whilst the Client maintains full control.

“Thank you for a great show. You and your staff performed well and I look forward to working with you in the future... We had no incidents or problems with communications or your staff understanding their positions. That is really outstanding in my opinion.”

Paris Air Show
Corporate Aviation Client

Recruitment

“Please accept my congratulations for providing a complete service. Minimal Risk is one of only a select few companies in the world that actually complete the recruitment cycle by advising applicants that they were unsuccessful. I greatly appreciate the feedback.”

Chief of Staff applicant

Utilising our established website and proprietary Recruitment Management System (RMS), established in 2003, our Recruitment Consultants will research candidates to specifically match with Client requirements.

The two recruitment service options provided are:

Placement Service

- Place a full page advert on our website.
- Notify potential candidates of the vacancy using a sophisticated skills search.
- CV’s reviewed and applications filtered.
- Shortlisted candidate CV’s sent to the Client for their review.
- Selected candidates notified and interview coordinated.
- All candidates kept informed at every stage of the recruitment process.
- Vetting can be arranged, if required, to include criminal record checks and upto BS 7858.

Managed Service

The managed service can be tailored to meet the needs of our Client for long or short term deployments.

In addition to the initial recruitment service we can offer to include; arranging interviews and seminars, employment contracts, payroll, insurances, human resource management, pre-deployment briefing and training, health and safety assessment, psychometric evaluation and medicals, vetting, equipment and clothing, administration support, credit cards and fuel cards, vehicle hire, accommodation, flights and visas.